

THE NUTRITION SOCIETY
ROLE DESCRIPTION

Nutrition Officer – Communications

Salary: £27-30k, depending on experience, plus generous benefits package

Location: Hammersmith, office-based

Contract: Full-time (35 hours)

Close date: Friday July 31st

Interviews: W/C August 17th

Help bring nutrition science to life

The Nutrition Society is dedicated to advancing the science of nutrition and supporting its application in practice. As a Nutrition Officer leading on global Communications, you will help bring this to life—ensuring that evidence-based science is communicated clearly, creatively, and with impact.

This is an exciting opportunity to build your career in scientific communications, working across digital platforms, publications and stakeholder engagement. You will play a key role in shaping how nutrition science is shared and understood, contributing to work that reaches and supports a wide professional audience.

This role is perfect for an early-career nutrition professional. This role offers the chance to build a career at the intersection of science, communication, and real-world impact.

About the role

You will play a key role in translating complex nutrition science into clear, compelling communications for professional and wider audiences. Working across internal teams and with external stakeholders, you will support the Society's publications, digital presence, and broader communications activity.

Key responsibilities

- Develop, write and edit scientific content across web, digital and social media platforms
- Promote research and outputs from the Society's journals and publications
- Support delivery of the Scientific Communications and Social Media Strategy
- Create engaging multimedia content (blogs, video, podcasts, livestreams)
- Monitor, interpret, and evaluate engagement across all communication platforms
- Manage website content, ensuring accuracy and accessibility
- Support media engagement and stakeholder communications
- Build relationships to extend the reach and visibility of the Society's work

**About you**

- Degree in Nutrition Science (or related discipline)
- Working towards, or eligible for, ANutr registration
- Strong written and verbal communication skills
- Interest in digital content and science communication
- Highly organised, proactive, and collaborative

Why join us?

This is a unique opportunity to build your career at the forefront of nutrition science—working within a respected learned society to shape how evidence is communicated, understood, and applied. You'll gain hands-on experience across scientific communications, publications and policy, while contributing to work that has real impact across research, practice and public health.

What we offer

- 30 days annual leave per annum
- 10% non-contributory pension
- Private medical insurance

How to apply

Please complete the following form, uploading your CV and cover letter. Please note that we are unable to offer visa sponsorship for this role. All applicants must possess the independent right to work in the UK.

<https://www.nutritionociety.org/form/science-officer-comms-applicatio>

THE NUTRITION SOCIETY ROLE SPECIFICATION

Job Title: Nutrition Officer –
Communications
Reports To: Science Manager **Location:** Hammersmith

PURPOSE OF ROLE

1. Produce high-quality, engaging scientific communications aligned to the Society's strategic priorities.
2. Translate complex nutrition science into accessible content for professional and wider audiences.
3. Support the visibility, reach, and impact of the Society's publications and scientific outputs.
4. Contribute to delivery of the Scientific Communications and Social Media Strategy.
5. Provide communications support across the organisation.

KEY ACCOUNTABILITIES

1. Deliver high-quality, accessible scientific communications across platforms.
2. Support organisational priorities through effective content development and dissemination.
3. Manage stakeholder relationships and contribute to collaborative working across the Society.
4. Ensure consistency, quality, and relevance of scientific messaging.

JOB CONTENT

Core

1. Support delivery of science-led programmes and organisational priorities
2. Translate complex nutrition science into accessible formats
3. Provide administrative and coordination support across scientific initiatives
4. Contribute to digital content planning and scheduling
5. Monitor outputs and support reporting and evaluation
6. Work collaboratively across teams
7. Represent the Society professionally where appropriate, including occasional travel

Role-Specific

8. Develop, write and edit scientific content across web, digital and social platforms
9. Identify and promote journal publications and research outputs
10. Create engaging multimedia content (blogs, video, podcasts, livestreams)
11. Manage website content, ensuring accuracy and accessibility
12. Monitor, interpret, and evaluate engagement across all communication platforms.
13. Support media engagement and external communications
14. Maintain relationships with partner organisations to extend the reach of the Society's work.
15. Represent the Society at events and conferences, producing reports, summaries and written outputs.
16. Support mentoring schemes and the Global Endorsement Programme
17. Provide communications support to Theme Leads and Special Interest Groups.
18. Provide scientific communications support across the organisation as required.

SKILLS, KNOWLEDGE & EXPERIENCE

ESSENTIAL

- 1) Degree in Nutrition Science (or related field)
- 2) Registered Associate Nutritionist (ANutr)
- 3) Experience creating and managing digital content for communications, marketing and engagement activity across channels, including social media and content creation tools such as Canva.
- 4) Excellent written and verbal communication skills, with the ability to craft clear, creative and high-quality copy across different platforms.
- 5) Confidence engaging with and influencing professional audiences and stakeholders
- 6) Ability to translate scientific evidence for different audiences
- 7) Strong organisational skills, with ability to manage multiple projects and deadlines
- 8) IT proficiency (Office 365)
- 9) Ability to work independently and collaboratively
- 10) High attention to detail and professionalism

DESIRABLE

- 1) Postgraduate qualification
- 2) Experience managing content using webinar/digital learning platforms
- 3) Experience using member databases or CRM systems
- 4) Experience using content and social media analytics to assess performance and inform planning
- 5) Experience producing video, audio or podcast content